

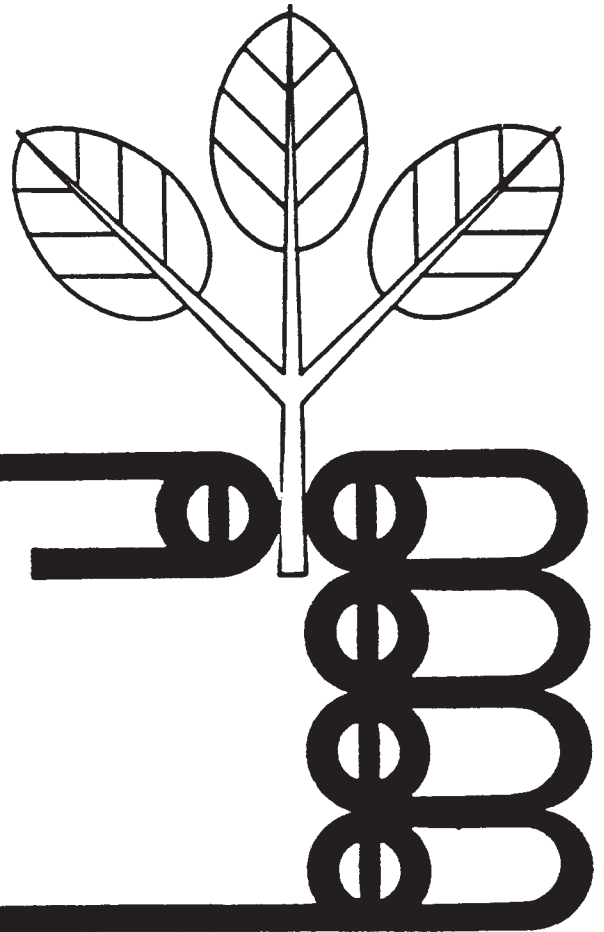
CALIFORNIA HAWAII
NEVADA
DISTRICT EXCHANGE CLUBS

2010

THE DISTRICT YOUTH
OF THE YEAR AWARD

AND

Official
ENTRY
FORM



Exchange, America's Service Club, is a group of men and women working together to make our communities better places to live through programs of service in Americanism, Community Service, Youth Activities, and its national project, the Prevention of Child Abuse.

SEE INSIDE FRONT COVER FOR PROGRAM
DEADLINE DATE

Distributed on "www.calhawnevexchange.org" - October 12, 2009

FOR CLUB PRESIDENT

IT IS REQUESTED THAT YOU APPOINT A “YOUTH OF THE YEAR” CHAIRMAN IMMEDIATELY IF YOU HAVE NOT ALREADY DONE SO. AFTER YOU HAVE BECOME FAMILIAR WITH THE CONTENTS OF THIS BOOKLET PASS IT ON TO YOUR “YOUTH OF THE YEAR” CHAIRMAN.

FOR CLUB SECRETARY

REVIEW THE CONTENTS OF THIS BROCHURE. KEEP YOUR COPY WITH YOU FOR QUICK REFERENCE AT CLUB BOARD MEETINGS, ETC., ALONG WITH THE RULES AND REGULATIONS OF OTHER DISTRICT AND NATIONALLY SPONSORED PROGRAMS.

FOR CLUB CHAIRMAN

THESE RULES AND REGULATIONS FOR PARTICIPATION IN THE ANNUAL YOUTH OF THE YEAR PROGRAM SHOULD BE THOROUGHLY UNDERSTOOD SO THAT A CLUB’S ENTRANTS NEED NOT BE ELIMINATED FROM COMPETITION BECAUSE OF ANY OVERSIGHT. IF YOU HAVE ANY QUESTION CONCERNING THESE RULES AND REGULATIONS DO NOT HESITATE TO CALL ON THE DISTRICT CHAIR, WHO IS:

CHAIR

PHIL GRIEGO

95 S Market St Ste 520
San Jose, CA 95113-2306
B-408-293-6341 ext 4
FAX-408-293-1959
e-mail - phil@griegolaw.com

PROGRAM DEADLINE DATE: (THIS DATE IS ABSOLUTE AND CAN NOT BE EXTENDED. PLEASE MAKE A NOTE OF IT).

MARCH 6, 2010 - DEADLINE DATE FOR SUBMISSION OF PART I (SCORE CERTIFICATION AND VERIFICATION SHEET) TO DISTRICT CHAIR.

ESSAY TOPIC FOR 2010: **“Inspired by the Power of Community Service.”**

GOAL ACHIEVING SUGGESTIONS

As soon as you receive this package - read it and study it. Make note of the deadlines.

Contact the Senior Counselor or Scholarship Chairman at the particular high school(s) you wish to use. Emphasize that this program places the responsibility of completion on the students. Familiarize the Counselor with the program so they can make initial communication to the seniors.

Each Counselor will probably have two or three senior boys and girls whom they know will fit into the program. (Be sure to make several copies of the applications to give to the counselor).

Stress to them that a high grade point average (3.2-4.0+) is important but only part of the total scoring process. The student with the most school and community activities will score many more total points. That is the student you are looking for to qualify for the second step of the award.

Give (or have the Counselor give) the Entry Form to the students to study and to fill out. Give them a deadline ahead of the District deadline and your phone number where they can call if they need clarification. (If YOU need clarification, call the District Chairperson). Set an appointment with the candidate to go over the rough draft with the candidate to make sure all pertinent activities are listed. Have the candidate transcribe the final activities to a new form for neatness. **MAKE SURE THAT THE PARENTS SIGN TO VERIFY THE SOCIAL ACTIVITIES AND THAT THE COUNSELOR SIGNS FOR THE ACADEMIC ACHIEVEMENTS. MAKE SURE THAT THE CLUB PRESIDENT SIGNS THE FORM AND THAT YOUR NAME, ADDRESS AND PHONE NUMBER IS LISTED ON EACH APPLICATION.**

Have all students return the completed application to you. Only one male and one female from each high school in your area may be entered in this competition. Forward these applications to the District Chairperson by the deadline listed on the inside of the front cover of the booklet.

Should you have one or more of the finalists, you will explain the second phase of the contest, emphasizing that neatness counts heavily when the essay is judged. Students can receive outside help on the essay as to correct English, punctuation and typing, but, originality is necessary.

Please use the following check-list to assure your students of the best opportunity of achieving the goal ... Top Male and/or Top Female in the District!!

This is not a “Scholastic-only” award.

Looking for an all-around student involved (since Sophomore Year) in several of the following fields:

- School Government - Publications - Music - Debate
- Stage - Athletics - Club Membership & Leadership
- Community Organization Membership -
- Community Volunteering.

Grade Point Average is Maximum of 200 points. Do NOT use weighted GPA's.

If additional room is needed to list activities, etc. try to present the information in a similar form as provided in the application.

USE BLACK INK OR BLACK PRINTER CARTRIDGE ONLY. BE SURE ORIGINAL IS CLEAR AND DARK AS SEVERAL COPIES ARE MADE FROM THE ORIGINAL.

USE DISTRICT FORM - NOT NATIONAL FORM.

BE SURE CERTIFICATION AND INFORMATION FORM IS COMPLETED BY STUDENT, PARENTS, COUNSELOR, CLUB PRESIDENT AND CLUB CHAIRMAN. NAME, ADDRESS AND PHONE NUMBER OF CLUB CHAIRMAN IS MOST IMPORTANT SO WE CAN REACH YOU QUICKLY IF THERE ARE QUESTIONS OR PROBLEMS.

CANDIDATE'S NAME IS TO APPEAR ONLY ON THE CERTIFICATION AND INFORMATION FORM OR ON THE IDENTIFICATION SHEET TO BE ATTACHED TO ESSAY (IF APPLICABLE). NO INDICATION OF SCHOOL NAME OR STUDENT LOCALITY IS TO BE LISTED. (i.e., If receiving an award from Long Beach City, indicate it only as “City” or if from Wilson High School, use “School”, or Orange County, use “County”. There should be little information gleaned from activities list or from essay as to identity of student or location).

The second-phase requirements must be returned to you for inspection to make sure they are not identified in any way, except on the Identification Sheet that will accompany the second-phase material.

Should you have an ultimate winner, instructions will come from the District Chairman telling what your responsibilities are in getting your student(s) to the Convention, which is mandatory for the winner!

DO NOT ATTACH ADDITIONAL INFORMATION: i.e., WORK EXPERIENCE, OR LETTERS OF COMMENDATION. THEY ONLY WASTE PAPER & POSTAGE!!

RULES AND REGULATIONS

“PART ONE”

Part one of the program concerns the scoring of contestants who must be high school seniors (male and/or female,) who are qualified for graduation. The key to selecting your candidates is choosing a student that is an all-round active student.

“LOCAL CLUB RESPONSIBILITY”

Each Exchange Club will be responsible for conducting the local Youth of the Year Program under the direction of a Chairman appointed by the Club President.

The Club Chairman and his/her committee will make a personal contact with each high school in the community to present a copy of the program (these rules and regulations), offering any explanation necessary and will request cooperation of school authorities. Additional copies of these rules and regulations are available from the California-Hawaii-Nevada District Chairperson or can be reproduced locally. No limit is placed on the number of high schools eligible to participate under the sponsorship of a local Exchange Club.

Upon completion of the scoring by school authorities, the Club Chairman and his/her committee will again make a personal contact with each high school to obtain the completed verification and score sheet forms certified by the school official having access to student records and responsible for the scoring. An interview with the students may uncover activities which were not entered on the score sheets.

The Club Chairman will instruct each candidate to list his or her most outstanding achievements and/or awards. Any number of honors may be listed including those for athletics. However, all should be identified as to whether they are local, state, or national.

The Club Chairman will submit a score sheet for only one male and one female from each participating high school to the District Chairman along with a copy of the student's transcript or record as provided by the high school. The transcript is necessary for verification of scoring.

“HIGH SCHOOL RESPONSIBILITY”

Scoring will be accomplished by officials of each participating high school who have access to student records and will be on the basis of the student's "transcript of records" and in accordance with the approved verification and score sheet of this Exchange Club District.

From among high school seniors only, each participating school will prepare the verification and score sheet for the selected male and female and a copy of the students' transcript of records. These documents will be given to the local Exchange Club Chairman who will mail them to the District Chairperson.

“DISTRICT CHAIR RESPONSIBILITY”

The District Chairperson, upon receipt of all entries, will verify scores for the ten highest scoring male and ten highest scoring female candidates and name each as a “Finalist”.

The District Chairperson will notify all sponsoring Exchange Clubs of the names of the twenty finalists and request the Club Chairperson to again make a personal contact with the high school officials and final candidates regarding participation in part two of this program. Non-placing part one students should be notified by each Club Chairperson and thanked for their efforts.

The ten male and ten female finalists will be requested to prepare an essay on the topic chosen by the National President and a paragraph on their outstanding awards/achievements as outlined under part two of this program.

“PART TWO”

Part two of this program concerns the preparation of an essay and selection of the achievement he or she considers the most outstanding by the contestants selected as finalists under Part One of this program.

“LOCAL CLUB RESPONSIBILITY”

The local Exchange Club Chairman, upon notifying the finalists and High School Officials of the successful completion of part one, will request the finalist to prepare an essay on the subject chosen by the National Exchange Club and also to write a paragraph describing his or her most outstanding achievement or award from the list prepared for part one.

The essay topic is listed on the inside of the front cover under the completion dates. The essay will be typed on plain, white 8-1/2 X 11 inch paper. The essay must be within 800 - 1200 words.

The students' name must not appear anywhere on the essay itself, nor will the name of the participating high school or the sponsoring Exchange Club appear on the essay. Such information will be shown on a separate **IDENTIFICATION FORM** provided for this purpose in this booklet and will be attached to the essay.

From the list of Special Achievements and/or Awards each finalist will select that achievement he or she considers the most outstanding and describe why in one typewritten paragraph of not more than 200 words. Judging will be based on the number and caliber of the awards submitted as well as the candidate's reasoning for selecting the award he or she believes to be the most outstanding. This statement can be awarded up to 100 points by the judges.

The local Exchange Club Chairperson will receive the essay and special entry form from the candidate and forward them to the District Chairperson. Be aware of the deadline and mail these forms in ample time for delivery to the District Chairperson before that date. (NOTE: Spring break often falls during this essay/paragraph completion period. Make allowances for this).

“DISTRICT CHAIR RESPONSIBILITY”

The District Chairperson will select a panel of at least three prominent and qualified business or professional persons to serve as judges of the essay competition and list of special achievements and/or awards.

Judges will receive all essays and lists of Special Achievements and/or Awards in such a manner that the identity of the contestant, the participating high school, or the sponsoring club is not revealed until the judging has been completed.

The District Chairperson will notify sponsoring Exchange Clubs and through those clubs, all “Part Two” participating high schools and contestants (winners and non-winners) of the judges' final selection through the Club Chairpersons.

“SCORING AND JUDGING”

ESSAY: Although grammatical correctness and proper use of accepted rules of composition will be considered, points will be awarded primarily on the basis of the overall impact of the essay on the judges. Therefore, logical and clear development as well as the persuasiveness of the argument presented, are most important.

The purpose of the essay is to provide the judges with a deeper insight into the character and beliefs of the finalist as well as the finalists ability to clearly and cogently communicate with the reader. Based on these impressions, judges may award the essay up to a maximum of 200 points.

SPECIAL ACHIEVEMENTS AND/OR AWARDS: Judging will be based on the number and caliber of the awards as well as the candidate's reasoning for selecting the award he or she believes to be the most outstanding. This list and statement can be awarded up to 100 points.

FINAL SCORING: Total points for the essay and the special achievements and/or awards will be added to the total scholastic and community activity points scored in Part one of the program. The highest combined total number of points determines the final selection of the YOUTHS OF THE YEAR.

"PRIZE AND GENERAL INFORMATION"

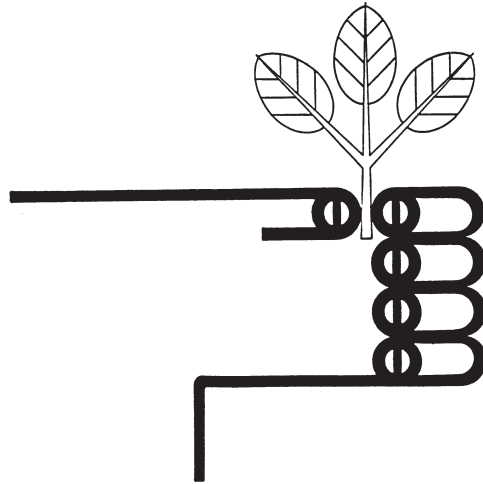
The two Youths of the Year will each be presented the Youth of the Year Award and a \$2,500.00 United States Savings Bond scholarship or at their option a \$1,250 cash scholarship. Both students will be honored by attending the annual convention of the California-Hawaii-Nevada District Exchange Clubs. Transportation expenses to the convention and return at \$.20 per mile (round-trip), one night (one room) hotel accommodations (room & tax cost only), three (3) tickets for the Friday evening district sponsored dinner (if no district meal a \$45 dinner allowance will be provided), and three tickets for the Youth of the Year presentations will be the financial responsibility of the District at no expense to the local sponsoring club.

It is mandatory that the winner attend the District Convention. If a student is selected and cannot attend the Convention the first runner-up will become the winner. All convention arrangements for the youths and their chaperones will be the responsibility of the District Youth of the Year Chairperson and the District Convention Coordinator.

The Youths of the Year will each be entered, automatically, in the National Exchange Club's Youth of the Year Contest by the District Chairperson if they were selected from among young people who had been chosen as a Youth of the Month during the Club's sponsorship of at least six (6) Youth of the Month programs during the current administrative year. This is not, however, a requirement to participate in the California-Hawaii-Nevada District Youth of the Year Program.

The other 18 contestants asked to write the essay will be presented a \$25 check from the District. Their names & club sponsors will be listed in the District Convention Program for recognition.

DISTRICT YOUTH OF THE YEAR AWARD OFFICIAL ENTRY FORM



*District Youth of the Year Candidate
Submitted by the Exchange Club of _____*

Section 1a -- Activities

Student Government/Class Government

- President (4 points)
- Other Officer (3 points)
- Representative (2 points)
- Committee Member (1 point)

| | | | | | Points Earned |
|----|----|----|----|----|---------------|
| | | | | | Semesters |
| 10 | 10 | 11 | 11 | 12 | Total |
| | | | | | |

30 points max.

Newspaper/Annual School Publication

- Editor (4 points)
- Manager (3 points)
- Staff (2 points)

| | | | | | |
|--|--|--|--|--|--|
| | | | | | |
|--|--|--|--|--|--|

30 points max.

Musical Organization

- Band (2 points)
- Choir (2 points)
- Orchestra (2 points)
- Drum Major/Majorette (2 points)
- Receiving Individual Music Instruction (2 points)

| | | | | | |
|--|--|--|--|--|--|
| | | | | | |
|--|--|--|--|--|--|

30 points max.

Debate Activities

- Winner (2 points)
- Team Member (1 point)

| | | | | | |
|--|--|--|--|--|--|
| | | | | | |
|--|--|--|--|--|--|

15 points max.

Stage Production

- Performer (2 points)
- Production Crew (1 point)

| | | | | | |
|--|--|--|--|--|--|
| | | | | | |
|--|--|--|--|--|--|

15 points max.

Athletic Teams

Captain or Co-Captain (2 points)
 Team Member (1 point)
 (List no more than two (2) per semester, with points earned for each. Do not include Intramural sports.)

| | | | | | Points Earned |
|----|----|----|----|----|-----------------------|
| | | | | | Semesters |
| 10 | 10 | 11 | 11 | 12 | Total |
| | | | | | |
| | | | | | |
| | | | | | <i>20 points max.</i> |

Club Membership

Officer (2 points)
 Member (1 point)
 (Clubs authorized and sponsored by the high school. List no more than two (2) per semester, with points earned for each.)

| | | | | | |
|--|--|--|--|--|-----------------------|
| | | | | | |
| | | | | | |
| | | | | | <i>20 points max.</i> |

Section 1a - Total _____ (*160 points max.*)

Section 1b -- Community Service Activities

Community Organization Membership

(Including youth groups, religious or service organizations which meet at least once a month.) President (3 points), Officer (2 points), Member (1 point). List no more than two (2) per semester and no more than 20 hours per semester. Include list of activities performed.

| | | | | | |
|--|--|--|--|--|-----------------------|
| | | | | | |
| | | | | | |
| | | | | | <i>20 points max.</i> |

Volunteer Service Hours

(Such as hospital or nursing home service, Salvation Army bell-ringing, etc.) 1 point for every five (5) hours. List no more than two (2) activities per semester and no more than 20 hours per semester.

| | | | | | |
|--|--|--|--|--|-----------------------|
| | | | | | |
| | | | | | |
| | | | | | <i>20 points max.</i> |

Section 1b - Total _____ (*40 points max.*)

Section 2 -- Grades

Grade Point Average (on a 4.0 scale) _____ x 50 = _____

Section 2 - Total _____ (*200 points max.*)

SECTION 3:
CERTIFICATION AND INFORMATION FORM

CANDIDATE'S NAME _____ MALE ____ FEMALE ____
ADDRESS _____
CITY OR TOWN _____ STATE ____ ZIP _____
PHONE _____ BIRTHDATE _____
HIGH SCHOOL _____
PARENTS' NAMES _____

In accordance with the established rules and regulations of the California-Hawaii-Nevada District Exchange Clubs, we certify that the above named student has participated in Section 1 activities and achieved Section 2 grades.

Signature and Title of High School Official

Signature of Parent/Guardian

I certify that this candidate was selected as the Youth of the Year from among at least six (6) Youth of the Month winners selected by my club during the administrative year beginning _____, and is in strict keeping with the rules and regulations of the Youth of the Month program as provided by The National Exchange Club.

Signature of Club President

Club Name

CLUB CHAIRMAN _____
CHAIRMAN'S ADDRESS _____
CITY _____
PHONES (HOME) _____ (OFFICE) _____
E-MAIL ADDRESS _____

COORDINATING RESPONSIBILITY

The following Exchangite from the sponsoring club will be responsible for the nominee's attendance at the District Convention in the event this candidate is designated Youth of the Year.

NAME _____
ADDRESS _____
CITY _____ STATE ____ ZIP _____
PHONE (HOME) _____ (OFFICE) _____
E-MAIL ADDRESS _____

STAGE ONE
INSTRUCTIONS

The official District Youth of the Year Award entry form must be completed in full. Review these instructions thoroughly as well as the appropriate forms.

The entry is divided into three stages. These stages concern themselves with the candidate's achievements during five of his/her final six semesters in high school.

All grading should be based on a five semester period beginning with the sophomore (10th grade) year and ending with the close of the first semester of the senior (12th grade) year. Make sure to enter a score for each semester in each appropriate activity column as well as a total.

SECTION 1

STUDENT GOVERNMENT/CLASS GOVERNMENT

Grade on basis of highest position held each semester.

ANNUAL SCHOOL PUBLICATION/NEWSPAPER

Grade on basis of highest position held each semester.

MUSICAL ORGANIZATION

BAND denotes any musical group which is school sponsored.

CHOIR denotes any vocal group which is school sponsored.

ORCHESTRA denotes a formal symphonic musical organization which is school sponsored but not included in band activities.

DRUM MAJOR/MAJORETTE must be part of school sponsored activity.

DEBATE ACTIVITIES

Winner denotes any recognized award achieved either as an individual or as a member of a team in either an inter- or intra-school competition.

However, only one such victory may be counted per semester. Team denotes any group representing either a high school class or the high school as a whole. If the candidate receives a score as a winner, he/she should also receive credit for team membership.

STAGE PRODUCTION

Performer denotes active participation on stage as a member of a theatrical or similar school sponsored production. Production crew denotes participation in an activity necessary to support a school performance, i.e. stage hand, projectionist, make-up, etc. (one/semester) only one performance may be counted per semester.

ATHLETIC TEAMS

Team is construed to mean any athletic team representing the high school as a whole. Captain or Co-Captain (2 points), Team Member (1 point). List no more than two (2) per semester, with points earned for each. Do not include Intramural sports.

CLUB MEMBERSHIP

List clubs authorized and sponsored by the high school. Officer (2 points), Member (1 point). List no more than two (2) per semester, with points earned for each.

COMMUNITY ORGANIZATION MEMBERSHIP

Including youth groups, religious or service organizations which meet at least once a month. President (3 points), Officer (2 points), Member (1 point). List no more than two (2) per semester. Include list of activities performed.

VOLUNTEER SERVICE HOURS

Such as hospital or nursing home service, Salvation Army bell-ringing, etc. 1 point for every five-(5) hours. List no more than two (2) activities per semester and no more than 20 hours per semester.

SECTION 2: GRADES

This section is designed to measure the candidate's scholastic achievement. Grade Point Average is for semester period beginning with the Sophomore (10th grade) year and ending with the first semester of the Senior (12th grade) year. Use 4 point system. Multiply the students G.P.A. by 50 to get the score for Section 2. G.P.A. may not exceed 4.0.

SECTION 3: CERTIFICATION AND INFORMATION FORM

Fill out as indicated. Advise Candidate that he/she may be contacted by a representative of the National Exchange Club to obtain additional information for publicity if he/she is designated National Youth of the Year.

PAGES 7 THROUGH 11 COMPLETES STAGE ONE OF THE APPLICATION

NOTE: Students DO NOT HAVE to complete Section 4 until they are notified of reaching the top 10 girls or top 10 boys category.

They MAY complete all sections at the same time if that is easier for them, the school, and/or the Club Chairperson(s).

SECOND STAGE
INSTRUCTIONS

If you are notified as having a candidate among the top 10 girls or top 10 boys in the district, you need to have him/her:

- List his/her outstanding achievements/awards (form on page 14).
- Write a paragraph of less than 200 words explaining which achievement/award means the most to him/her and why.
- Write an essay of between 800-1200 typewritten words on the topic for the year (see inside front cover for topic).
- Attach these items to the Identification Sheet (page 13) and mail to District Chairperson by the deadline date (see inside front cover for date).

SECTION 4: FOR CANDIDATES SCORING IN THE TOP 10 GIRL/BOY CATEGORY.
SPECIAL ACHIEVEMENTS/AWARDS

List special achievements and awards, specifying if local, state or national. Any number of honors may be listed, including those for athletics. Attach additional sheets if necessary. List in order of importance to the candidate. From this list, the candidate should select the achievement he/she considers to be the most outstanding and describe why in a typewritten paragraph of not more than 200 words. Attach typewritten paragraph to Identification Sheet.

ESSAY

Essay of between 800-1200 typewritten words on topic chosen yearly by National Exchange President is to be submitted with Identification Form and Outstanding Achievements/Awards List and Paragraph to Club Chairman by final due date.

The purpose of the essay is to provide the judges with a deeper insight into the character and beliefs of the finalist as well as the finalists ability to clearly and cogently communicate with the reader. Based on these impressions, judges may award the essay up to a maximum of 200 points.

FINAL STAGE
INSTRUCTIONS

If your candidate is chosen as the CA-HI-NV District Male/Female Youth of the Year, you will be notified around the 15th day of May. Within three (3) days, you need to mail to the District Chairperson three (3) black and white 5X8 inch photos of the candidate.

These will be used for publicity at District Convention and National Convention.

IF YOU HAVE ANY QUESTIONS REGARDING ANY PART OF THIS PROCESS, PLEASE CALL THE CHAIRPERSON LISTED ON THE INSIDE OF THE FRONT COVER.

GOOD LUCK TO ALL OUR OUTSTANDING CANDIDATES!

IDENTIFICATION SHEET TO ATTACH TO ESSAY
IN SECOND-PHASE

STUDENT'S NAME: _____

SPONSORING CLUB: _____

STUDENT'S SOCIAL SECURITY NUMBER: _____

***SUBMIT THREE (3) BLACK/WHITE GLOSSY PHOTOS
WITH THE ESSAY!***

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